

Job Description: Quality Engineer

Reference: CON20111223A

Reporting to the Director, Quality Assurance, the employee will be responsible for quality assurance duties related to design control processes with support of individual functional teams. (S)he will be a resource to all departments for quality assurance related to design control.

More specifically, employee tasks and responsibilities will be as follows:

- Assist in manufacturing process improvement and design control project follow-up or design reviews and provide technical input and assistance;
- Utilize quality engineering tools and techniques to establish sampling plans, develop quality plans, conduct and participate in FMEA activities, support reliability engineering activities and assist in specification development;
- Investigate instances of non-conforming material and facilitate the determination of root cause, corrective/preventive action and recommendation of disposition for the material review board;
- Review and/or approve records for adequacy and compliance with procedures and regulation and review documentation before sending to external customers;
- Administer and enhance the engineering change process, part approval process and supplier evaluation process;
- Support the Director, Quality Assurance in planning, coordination and management of specific quality project deliverables attributable to production launch and ramp-up capacities;
- Participate in internal and external quality audits;
- Contribute to the continuous improvement of internal processes and procedures specifically by improving design control processes and procedures;
- Resolve quality assurance issues by working with departments; investigate and plan corrective actions;
- Perform other tasks related to the Quality Assurance department.

Compensation and benefits will be a function of the selected applicant’s level of expertise as per corporate policy. Do you wish to get involved in the development of an innovating company? Are you interested in this career opportunity? Then please send us your application.

Only qualified applicants will be contacted.

BACKGROUND AND EXPERIENCE

1	Essential	Bachelor’s degree in any discipline of engineering (electrical, software or mechanical would be preferred) or an alternative bachelor’s degree program with certification as a quality engineer or engineering technician
2	Essential	2-5 years of related work experience with a strong understanding of specified functional area in a regulated environment
3	Essential	Experience in an ISO 13485, aerospace, military or any other highly regulated environment

REQUIRED SKILLS

1	Essential	Ability to effectively present information and communicate with all levels of operations (written and spoken)
2	Essential	Sufficient professional expertise and interpersonal skills to manage multiple projects and interface with personnel from all company disciplines
3	Essential	Experience with design control and quality management system
4	Essential	Comfortable with the dynamic environment of an entrepreneurial company
5	Important	Auditor certification an asset
6	Important	Bilingual (French-English)
7	Important	Dynamic, team-spirited, resourceful and professional
8	Important	Willing to travel occasionally